COMPLETING SECTION 17G – AGREEMENT TERMS & CONDITIONS

The OSP Contract Officer or designee (“CO”) will enter the following information into the OSP Proposal & Award Acceptance Workflow (“Proposal Workflow”).

1. SAM and/or Amber Road Restrictions for Contractors/Vendors

Identify whether there are System for Award Management (“SAM”) and/or Amber Road restrictions for the proposed Contractors/Vendors. If so, choose “Yes.” If not, choose “N/A.” The CO will need to review Section 8 of the Proposal Workflow to find the parties’ names and use the “Click here to check SAM” and “Click here to check Amber Road” links to obtain the correct answer. If there are SAM restrictions, then Boise State cannot do business (involving Federal funds) with these parties until these restrictions are resolved. If there are Amber Road restrictions, then Boise State cannot do business with these parties until the restrictions are resolved (federal funds or otherwise). The resolution of these matters will be resolved outside of OSP by the Principal Investigator (“PI”), applicable Departmental Administrator (“DA”) or Business Manager (“BM”), Department of Purchasing (“Purchasing”), Accounts Payable (“AP”) and the Office of the General Counsel (“OGC”) at the time the goods and services are procured. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field.

2. Required Uniform Guidance or OMB Circular A-110 Flow-down Clauses

Identify whether particular flow-down clauses are required by the Uniform Guidance or OMB Circular A-110. If so, choose “Yes.” If not, choose “N/A.” The CO will need to use the “Click here to access Appendix II to 2 CFR Part 200” link to obtain the correct answer to this question (at least with respect to the Uniform Guidance). If there are required flow-down clauses, then Boise State must include these clauses in all applicable Purchase Orders, Contracts for Services, etc. The process will be performed outside of OSP by the PI, DA, BM, Purchasing, AP and OGC at the time the goods and services are procured. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field. [Note: These same flow-downs will be applicable to Subawards too.]
3. Certification Regarding Lobbying Flow-down Clause

Identify whether the award terms and conditions require Boise State to flow-down a Certification Regarding Lobbying clause to contractors/vendors. If so, choose “Yes.” If not, choose “N/A.” If there is a required flow-down clause, then Boise State must include this clause in all applicable Purchase Orders, Contracts for Services, etc. The process will be performed outside of OSP by the PI, DA, BM, Purchasing, AP and OGC at the time the goods and services are procured. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field. [Note: These same flow-downs will be applicable to Subawards too.]

4. Other Required Flow-down Clauses

Identify whether the award terms and conditions require Boise State to flow-down particular clauses to contractors/vendors. If not, choose “N/A.” If so, choose “Yes” and provide details in the “Notes” field at the end of Section 17G. If there are required flow-down clauses, then Boise State must include these clauses in all applicable Purchase Orders, Contracts for Services, etc. The process will be performed outside of OSP by the PI, DA, BM, Purchasing, AP and OGC at the time the goods and services are procured. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field. [Note: These same flow-downs will be applicable to Subawards too.]

5. Required Uniform Guidance or OMB Circular A-110 Procurement Standards

Identify whether the award terms require Boise State to comply with Uniform Guidance or OMB Circular A-110 procurement standards. If so, choose “Yes.” If not, choose “N/A.” If there are required procurement standards, then Boise State must procure goods and services in accordance with these standards. The process will be performed outside of OSP by the PI, DA, BM, Purchasing, AP and OGC at the time the goods and services are procured. The Uniform Guidance procurement standards are available by clicking on the “Click here to access the Uniform Guidance procurement standards” link. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field.
6. Other Required Procurement Standards

Identify whether the award terms require Boise State to follow other procurement standards (e.g., Fly America, Buy American). If not, choose “N/A.” If so, choose “Yes” and describe these additional procurement standards in the “Notes” section at the bottom of Section 17G. If there are required procurement standards, then Boise State must procure goods and services in accordance with these standards. The process will be performed outside of OSP by the PI, DA, BM, Purchasing, AP and OGC at the time the goods and services are procured. Provide any additional information, such as page numbers to applicable information in the award, in the “Comments” field.